

~~CONFIDENTIAL~~

~~S-E-C-R-E-T~~

9 January 1957

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OFFICE OF PERSONNEL MEMORANDUM NO. 20-580-5

SUBJECT: Evaluation for Competitive Promotion

REFERENCES: [REDACTED] dtd 29 November 1956; OPM 20-580-3 & 4, dtd 20 December 1956

1. In effecting a competitive promotion program for members of the Personnel Career Service, all individuals now holding grades GS-7 through GS-14 will be ranked competitively. As a first step in this program, division and staff chiefs within the Office of Personnel are requested to rank appropriate employees under their respective jurisdictions by grade level. Within each grade level, division and staff chiefs will place employees in that grade level in one of the following groups:

GROUP A: This group will consist of those individuals who are now recommended for promotion to the next higher grade in the order in which the division or staff chief believes such advancements should be effected.

GROUP B: This group will consist of those individuals who are presently considered to be performing in a thoroughly acceptable manner but have demonstrated that they probably have reached the highest grade level at which they may be expected to perform satisfactorily.

GROUP C: This group will consist of those individuals who have been recently promoted and those who are currently evaluated as not being in line for advancement to the next higher grade within the current year.

GROUP D: This group will consist of those individuals who are currently considered to be performing their duties in an unsatisfactory or marginal manner.

2. Competitive rankings will be submitted to the chairman of the appropriate evaluation panel not later than 28 January 1957

Harrison G. Reynolds
Director of Personnel

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OPM 1-57

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NO CHANGE IN CLASS ☐

☐ DECLASSIFIED

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